Our GDPR Commitment

One Team Logic is registered with the UK Information Commissioner’s Office both as a Data Processor for our customers’ data and as a Data Controller for our own company’s data.

We have already been awarded two specific accreditations for information security management, the first of which is ISO27001:2013, the latest version of this internationally recognised information security standard. ISO27001 requires us to comply with 114 individual controls covering every aspect of information management and security.

We also hold the UK Government’s ‘Cyber Essentials Plus’ certification, against which we are independently audited on an annual basis. Part of this audit involves external penetration testing of our own network and systems to prove that data is held securely.

As a result of our own assessment and the independent inspections that we have undergone we are confident that our systems and operations are fully compliant with current Data Protection Act legislation and that we are working within GDPR.

GDPR Checklist

The GDPR came into effect on 25 May 2018 so we thought you might find this checklist handy to ensure your school is ‘GDPR compliant’
GDPR Checklist

The General Data Protection Regulation 2016 (‘GDPR’) came into full effect on 25 May 2018. Its purpose is to protect the “rights and freedoms” of natural persons (i.e. living individuals) and to ensure that personal data is not processed without their knowledge and, wherever possible, that it is processed with their consent.

Lawfulness, fairness and transparency

To ensure that you are GDPR compliant have you:

☐ Completed an information audit to map data flow?
☐ Recorded what personal data you hold, where it’s from, what you use it for and who else you share it with?
☐ Identified lawful bases for processing data?
☐ Have you documented them?

☐ Reconsidered how consent is requested and evidenced?
☐ Found ways to record/manage ongoing consent?
☐ Prepared systems for consent from children for online services?
☐ Made sure you have registered with the Information Commissioner’s Office?

Individuals rights

To ensure that you are GDPR compliant have you:

☐ Provided privacy notices to individuals for the right to be informed?
☐ Created privacy information documents which will be understood by children?
☐ Identified a process in place to respond to requests from individuals to access their personal data?
☐ Put in place systems to make sure that any data you hold is still accurate and up to date?
☐ Sourced a way to securely delete personal data no longer required?

☐ Prepared ways to securely remove personal data when requested by individuals?
☐ Identified ways to respond to individual’s requests restricting the way their data can be used?
☐ Found a way to allow movement/transfer of personal data securely?
☐ Set up procedures for objections?
☐ Considered automated decision making and ways of dealing with its requirements?

Accountability and governance

To ensure that you are GDPR compliant have you:

☐ Prepared a proper data protection policy and document?
☐ Organised systems to regularly review your own compliance to this and its effectiveness?
☐ Trained ALL staff in data protection?
☐ Created a written contract with any data processors you use?
☐ Established ways to manage information risks?

☐ Found measures to involve data protection in processing activities?
☐ Put in plans for a Data Protection Impact Assessment (DPIA)?
☐ Formed a DPIA model to link existing risk and project management processes?
☐ Assigned a data protection lead?
☐ Formed a positive culture around data protection legislation and compliance?

Data security, international transfers and breaches

To ensure that you are GDPR compliant have you:

☐ Formed an information security policy with the right security measures?

☐ Formed a way to identify, report, manage and resolve any personal data breaches?

To understand more about how MyConcern can meet your GDPR needs in regards to safeguarding contact info@myconcern.co.uk for your free demonstration today.

(Source: https://ico.org.uk/)